



OFFICE: Region V
 Date: 11-Jan-19

FOI INFORMATION INVENTORY SHEET

As of 4th Quarter 2018

Agency Abbreviation	Agency Name	Title	Description	Online Publication	File Format	Location/ URL	Disclosure	Original Data Owner	Data Maintainer	Date Released	Frequency of update
Agency abbreviation	Name of agency (spelled out)	Title of the information	Description of the information	CSV, XLS, SHP, KML, TXT, PDF, DOC, etc.	Yes/No	Location of published information or URL for direct download	Whether the information is either of the following: - public : info can be disclosed for public consumption regardless of identity - exception : info is under the Exceptions List - internal : info only for agency consumption - with fee : info can be disclosed but with corresponding charges based on the agency's mandate/policies/business model - limited : info, upon verification of the requesting party's identity, can only be disclosed to specific person/s and/or entity/ies	Agency or office who originally owns the information	Unit responsible for the information	The date when the information was initially released (YYYY-MM-DD)	Daily, Annually, Biannually, Quarterly, Monthly
DOLE V	Department of Labor and Employment Regional Office No. V	Office Order	Acts or Order of Head of Office(Director or authorized signatory) on matters relating to the internal organization or management of the issuing office	send thru email	pdf		Internal	DOLE V	DOLE V Records Section		Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	OO. NO. 18-75, Assigned Public Assistance and Complaint Desk (PACD)		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	01-Oct-18	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	OO. NO. 18-76, Re assignment of Ms. Athena Florida and Dante Apring		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	01-Oct-18	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	OO. NO. 18-77, Ms. Alma V. Corbe is designated as OIC of IMSD		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	09-Oct-18	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	OO. NO. 18-78, Reconstituted DOLE ROS QMS Committee		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	11-Oct-18	Yearly or as the need arises