



OFFICE: Region V
 Date: June 26, 2019

FOI INFORMATION INVENTORY SHEET
 As of 2nd Quarter 2019

Agency Abbreviation	Agency Name	Title	Description	Online Publication	File Format	Location/ URL	Disclosure	Original Data Owner	Data Maintainer	Date Released	Frequency of update
Agency abbreviation	Name of agency (spelled out)	Title of the information	Description of the information	CSV, XLS, SHP, KML, TXT, PDF, DOC, etc.	Yes/No	Location of published information or URL for direct download	Whether the information is either of the following: - public : info can be disclosed for public consumption regardless of identity - exception : info is under the Exceptions List - internal : info only for agency consumption - with fee : info can be disclosed but with corresponding charges based on the agency's mandate/policies/business model - limited : info, upon verification of the requesting party's identity, can only be disclosed to specific person/s and/or entity/ies	Agency or office who originally owns the information	Unit responsible for the information	The date when the information was initially released (YYYY-MM-DD)	Daily, Annually, Biannually, Quarterly, Monthly
DOLE V	Department of Labor and Employment Regional Office No. V	Office Order	Acts or Order of Head of Office(Director or authorized signatory) on matters relating to the internal organization or management of the issuing office	send thru email	pdf		Internal	DOLE V	DOLE V Records Section		Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	OO. NO. 19-22, Engr. Rodrigo S. Llagas is directed to take over the duties of Engr. Roberto Aranas during his absence		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	04/10/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	OO. NO. 19-23, Ms. Angelica Joy Napolis designated as OIC of IMSD		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	04/12/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	OO. NO. 19-24, Ms. Marjorie Dejumol, LEO I designated as Executive Officer of Masbate Provincial Field Office		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	04/17/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	OO. NO. 19-25, Ms. Anne Versario C. Nadal designated as Executive Officer of Masbate Provincial Field Office		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	04/30/19	Yearly or as the need arises



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DOLE V	Department of Labor and Employment Regional Office No. V	OO. NO. 19-26, Mr. Chito D. Atibagos designated as Executive Officer of Masbate Provincial Field Office		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	05/17/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	OO. NO. 19-27, Designated OICs of DOLE RO5		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	05/22/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	OO. NO. 19-28, Mr. Carlo P. Onding and Wilfredo Tadurance are designated OICs of Camarines Sur Provincial Field Office		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	05/27/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	OO. NO. 19-29, Ms. Angelica Joy Napolis and Rizaliz A. Vargas are designated as OIC of IMSD		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	05/23/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	OO. NO. 19-30, Mr. William Buendia is directed to take over the duties of Mr. Jommell Pasano during his absence on June 12-14, 2019		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	05/27/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	OO. NO. 19-31, Ms. Jekyll Fae N. Bermeo designated as TSSD IAS (Pre-Audit) Focal and Vanessa Antonette Miguel as Alternate		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	05/28/19	Yearly or as the need arises



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DOLE V	Department of Labor and Employment Regional Office No. V	OO. NO. 19-32, Mr. Charles Arcilla and Jason Marbella are designated to have access to review, view and playback the office's closed circuit television (CCTV)		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	05/29/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	OO. NO. 19-33, masbate Provincial Field Office designated Program Focals		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	06/04/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	OO. NO. 19-34, Ms. Denghie B. Delos Reyes new GAD Focal Point and Jayson Marbella as GAD Alternate Focal		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	06/10/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	OO. NO. 19-35, Ms. Alma V. Corbe designated as OIC of IMSD		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	06/18/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	OO. NO. 19-36, Assignment/Re-Assignment of Labor Inspectors		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	06/21/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	OO. NO. 19-37, Re assignemnt of Mr. Rosemarie Cleofe and Mr. Russell Nieves		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	06/20/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	OO. NO. 19-38, Ms. Angelica Joy Napolis designated as OIC of IMSD		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	02/25/19	Yearly or as the need arises



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DOLE V	Department of Labor and Employment Regional Office No. V	Office Memorandum Order	Instruction or Communication of the Head of Office (Director or authorized signatory)	send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section		Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-127, Designation as Officer-in-Charge (OIC) of Employment Unit			pdf		Internal	DOLE V IMSD	DOLE V Records Section	04/02/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-128, Unipormeng Pinaglumaan, Tuwang sa Kinabukasan		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	04/02/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-129, MANCOM Meeting			pdf		Internal	DOLE V IMSD	DOLE V Records Section	04/05/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-130, List of Unclaimed Salary fro GIP, SPES and TUPAD			pdf		Internal	DOLE V IMSD	DOLE V Records Section	04/08/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-131, Reduction in the number of signatories for critical services/processes		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	04/08/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-132, Death of Nilo Trilles father of Ronel Trilles		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	04/08/19	Yearly or as the need arises



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DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-133, Clarification on the hearing officers who will attend the orientation on the new sheriff's manual on execution of judgments for the RO and PRO and Hearing Officers Meeting			pdf		Internal	DOLE V IMSD	DOLE V Records Section	04/10/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-134, Reiteration of the Applicability of Administrative Order No. 24, s. 2018		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	04/10/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-135, Ms. Vanessa Miguel designated as OIC of Employment Unit		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	04/10/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-136, Review and Awarded Projects/Impelemented Programs to Conflict Affected Areas			DOc		Internal	DOLE V IMSD	DOLE V Records Section	04/15/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-137, Pre registratoinn for May 1, 2019 Labor Day Job Fair		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	04/17/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-138, Committees for Labor Day 2019		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	04/22/19	Yearly or as the need arises



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DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-139,Memo to Mr. Danilo Balilo, Directive to Report to the Regional Office			Doc		Internal	DOLE V IMSD	DOLE V Records Section	04/22/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-140,Showcasing of Livelihood Products during the TNKK		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	04/23/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-141,Attendance to the Labor Inspector's Meeting		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	04/23/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-142,Submission of Work Plan for Farmers and Fisherfolks affected by El Niño phenomenon		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	04/23/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-143,Committee Team Leaders for Labor /day TNKK		send thru email	Doc		Internal	DOLE V IMSD	DOLE V Records Section	04/23/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-144,Attendance to the Livelihood and Poverty Alleviation Cluster Meeting		send thru email	Doc		Internal	DOLE V IMSD	DOLE V Records Section	04/23/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-145,Submission of Raw Data and Good News (Success Story)		send thru email	Doc		Internal	DOLE V IMSD	DOLE V Records Section	04/23/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-146,Notice of Meeting		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	04/25/19	Yearly or as the need arises



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DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-147, Conduct of 19th National PESCO Congress and Submission of SBP Entries		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	04/26/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-148, Officer of the Day (PACD)		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	04/29/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-149, Committees for Labor Day 2019		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	04/29/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-150, Designation as Understudy on the Programs Handled by Ms. Gracita M. Parado and Focal on the said programs upon her retirement		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	04/30/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-151, Exemption from Election Ban for the Implementation of TUPAD Projects		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	04/30/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-152, General Assembly of the Regional Construction Tripartite Industrial Peace Council (RTIPC)/Construction Industry Tripartite Council (CITC)		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	04/30/19	Yearly or as the need arises



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DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-153, 2nd Quarter Meeting of the Regional Construction Tripartite Industrial Peace Council (RTIPC)/Industry Tripartite Council (ITC)		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	04/30/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-154, Nomination of Best Local Government Unit (LGU) in Implementing DILP		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	05/03/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-155, attendance to Team Enhancement Activity on May 21 to June 1, 2019 at Matnog, Sorsogon		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	05/06/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-156, Meeting on PRIME HRM		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	05/07/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-157, Engr. Rberto Aranas Designated as Officer In Charge of TSSD		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	05/07/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-158 ,ECC Logbook		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	05/07/19	Yearly or as the need arises



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DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-159 , Death of Mr. Gil Escape father of Ms. Imelda E. Romanillos, Chief LEO		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	05/07/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-160 , QMS Memo re: Revised and newly created processes		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	05/08/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-161, QMS Memo re: Revised and newly created processes		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	05/08/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-162, Attendance to the Livelihood and Poverty Alleviation Cluster Meeting		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	05/08/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-163, Submission of FY 2019 Individual and Unit Performance Commitment and Review Rating Guide		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	05/10/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-164, Committees for the 2019 DOLE RO5 Team Enhancement Activity		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	05/10/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-165, MANCOM Meeting		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	05/17/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-166, Attendance to 2nd Quarter DILEEP Focal Persons' Meeting		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	05/17/19	Yearly or as the need arises



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DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-167, Atty. Joan Nidua and Emma Acuna are designated as OIC of TSSD		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	05/20/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-168, Ms. Olga Ludovice designated as OIC of Albay PFO		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	05/20/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-169, Training Workshop on Gender Analysis Tools and GAD Planning and Budgeting to GAD Focal Point System		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	05/20/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-170, Wearing of the 2019 DOLE Prescribed Uniform		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	05/22/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-171, Preparation of Memorandum of Agreement and Contract of Service		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	05/22/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-172, Composition of Skeletal Force during the Team Enhancement Activity on May 31-June 1, 2019		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	05/24/19	Yearly or as the need arises



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DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-173, Team Enhancement Activity on May 31-June 1, 2019 a Isla de Blas, Matnog, Sorsogon		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	05/24/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-174, Commemoration of the National Flag Day on 28 May 2018		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	05/27/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-175, Death of Mr. Rogelio Rodila husband of Ms. Francia Rodila			pdf		Internal	DOLE V IMSD	DOLE V Records Section	05/27/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-176, Conduct of QRT		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	05/27/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-177, Appeal for Assistance		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	05/28/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-178, Engr. Roberto L. Aranas designated as OIC of TSSD		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	05/29/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-179, Correction of Child Labor Program Database		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	05/30/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-180, Ms. Gracita Parado designated OIC of TSSD		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	06/04/19	Yearly or as the need arises



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DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-181, Attendance to the Labor Inspector's Meeting		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	06/04/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-182, Child labor Profiling, Referral and Monitoring Workplanning Meeting			pdf		Internal	DOLE V IMSD	DOLE V Records Section	06/06/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-185, MANCOM Meeting		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	06/07/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-185A, Submission of Livelihood Project Data for Uploading in DOLE Livelihood Beneficiaries Product Showcase (DLBPS)		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	06/10/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-186, Submission of accomplished Sustainable Livelihood Framework (SLF) Demo Projects		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	06/10/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-187, Attendance to the Kalayaan TNKK Jobs and Business Fair		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	06/10/19	Yearly or as the need arises



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DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-188, Prescribed Sick Leave Application		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	06/10/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-189, standard Specifications of Nego Kart		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	06/10/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-190, Ms. Gracita parado designated as OIC of TSSD		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	06/11/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-191, 2019 1st Semestral Internal Quality Audit Opening Meeting		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	06/11/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-192, Planning Officers Meeting		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	06/11/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-193, Monitoring of Reports		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	06/13/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-194, HRMP SB Meeting		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	06/13/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-195, MANCOM Meeting		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	06/13/19	Yearly or as the need arises



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DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-196, Planning Officers Meeting		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	06/13/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-197, Agreements during CLPEP Focal Persons Meeting on June 7, 2019		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	06/13/19	
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-198, Conduct of Quick Response Team (QRT)		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	06/13/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-199, Segregation of Original and Photocopy of Documents		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	06/17/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-200, Ms. Gracita Parado designated as OIC of TSSD		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	06/17/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-201, Instruction on the conduct of CY 2019 1st Semestral Internal Quality Audit			pdf		Internal	DOLE V IMSD	DOLE V Records Section	06/18/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-202, Appeal for financial assistance		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	06/18/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-203, QMS Action Plans		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	06/18/19	Yearly or as the need arises



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DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-204,QMS Memo Revised/New Template		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	06/18/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-206,Conduct of Quick Response Team (QRT)		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	06/20/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-207,Conduct of Quick Response Team (QRT)		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	06/21/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-208, Designation as OICs of TSSD		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	06/24/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-209, Conduct of Quick Response Team (QRT)		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	06/25/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-210, Use of Online Database Monitoring System (DMS)		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	06/25/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-211, Assumption to new assignments		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	06/25/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-212, PACD Officer of the Day		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	06/25/19	Yearly or as the need arises



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DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-213,Livelihood Assistance to Barangay Local Government Units (BLGUs)		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	06/26/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-214,Invitation to Inter Agency Meeting		send thru email	pdf		Internal	DOLE V IMSD	DOLE V Records Section	06/26/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Memo-2019-215,Monitoring of on-going and/or completed TUPAD projects			pdf		Internal	DOLE V IMSD	DOLE V Records Section	06/28/19	Yearly or as the need arises
DOLE V	Department of Labor and Employment Regional Office No. V	Labor Advisory	Information or Communication of the Secretary on matters on labor of general interest which affect the public in its relation to the Department	yes	pdf		Public	DOLE	DOLE	Depending on issuance of the Secretary	Depending on issuance of the Secretary
DOLE V	Department of Labor and Employment Regional Office No. V	Administrative Order	Acts or Orders of the Secretary on matters of administrative detail affecting internal management of the Department particularly with reference to personnel	No	pdf		Internal	DOLE	DOLE	Depending on issuance of the Secretary	Depending on issuance of the Secretary



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DOLE V	Department of Labor and Employment Regional Office No. V	Department Advisory	Information or communication of the Secretary on matters on labor of general interest which affect all personnel within the Department	Yes	pdf		Internal	DOLE	DOLE	Depending on issuance of the Secretary	Depending on issuance of the Secretary
DOLE V	Department of Labor and Employment Regional Office No. V	Memorandum Order	Instruction or directive of the Secretary or authorized signatory of the Department addressed to a particular entity or group allied entities within the Department and deal on matters which direct such entity/ties to perform certain	No	pdf		Internal	DOLE	DOLE	Depending on issuance of the Secretary	Depending on issuance of the Secretary
DOLE V	Department of Labor and Employment Regional Office No. V	Construction Safety and Health Program	Set of detailed rules to cover the processes and practices that shall be utilized in a specific construction project site in conformity with Occupational Safety and Health Standards (OSHS) including the personnel responsible and the penalties for violations thereof	no	doc		Public	TSSD	TSSD	Depending on applications approved	Depending on applications approved



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DOLE V	Department of Labor and Employment Regional Office No. V	Labor Only Contracting Cases	Labor standards cases involving disputes on trilateral or bilateral employment relationships	no	doc		Public	TSSD	TSSD	Depending on compliance orders issued	Depending on docketed cases involving contracting arrangement
DOLE V	Department of Labor and Employment Regional Office No. V	Department Order No. 18-A (D.O. 174) Cases	Labor standards cases involving disputes on trilateral employment relationships	no	doc		Public	TSSD	TSSD	Depending on compliance orders issued	Depending on docketed cases involving contracting arrangement
DOLE V	Department of Labor and Employment Regional Office No. V	Entry of Judgment	Issued after resolution or decision of Secretary of Labor and Employment has attained finality	no	doc		Internal	DOLE	DOLE-LS	Depending on compliance orders issued	Depending on resolved or decided appealed cases
DOLE V	Department of Labor and Employment Regional Office No. V	Certificate of No Pending Case	Certification issued to establishment that it has no pending cases before the DOLE	no	doc		Public	RECORDS	RECORDS	Depnding on applications filed	Depnding on applications filed
DOLE V	Department of Labor and Employment Regional Office No. V	Settled & Closed Cases	Cases wherein deficiencies were complied or amicably settled and order of closure hae been issued	no			Public	MALSU	MALSU	Depending on issued order of closures	Depending on issued order of closures



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DOLE V	Department of Labor and Employment Regional Office No. V	Appealed Cases	Cases decided by the regional office brought to the Office of the Secretary of Labor and Employment by the aggrieved party to seek reversal or favorable decision there from	no	doc		Public	MALSU	MALSU	Depending on appealed cases	Depending on appealed cases
DOLE V	Department of Labor and Employment Regional Office No. V	List of Alien Employment Permits (AEP) issued	Registry of aliens with issued AEP	yes			Public	TSSD			
DOLE V	Department of Labor and Employment Regional Office No. V	Registered Contractors and Sub-Contractors	Registry of contractors issued with registration certificates valid for two (2) years under DO 174-17	no			Public	TSSD	TSSD	Depending on applications received	Depending on applications received
DOLE V	Department of Labor and Employment Regional Office No. V	Registered Union	Registry of independent or chartered unions	no	doc		Public	TSSD	TSSD	Depending on applications received	Depending on applications received
DOLE V	Department of Labor and Employment Regional Office No. V	Registered Rural Workers Associations (RWA)	Registry of workers association issued with certificate of registration	no	doc		Public	TSSD	TSSD	Depending on applications received	Depending on applications received
DOLE V	Department of Labor and Employment Regional Office No. V	Budget Execution Documents	Physical plan on budget appropriations for the year	yes	pdf		Public	DOLE V	DOLE V		yearly
DOLE V	Department of Labor and Employment Regional Office No. V	Physical/Budget Accountability Reports (PARs/BARs)	Actual output on the budget appropriations for the year	yes	pdf		Public	DOLE V	DOLE V		quarterly



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DOLE V	Department of Labor and Employment Regional Office No. V	Financial Accountability Reports (FARs)	DOLE V Financial Accountability Reports (FARs)	yes	pdf		Public	DOLE V	DOLE V		yearly
DOLE V	Department of Labor and Employment Regional Office No. V	Approved Budget and MFO Targets	The Region's approved budget appropriation for the year and Major Final Output Targets for the year	yes	pdf		Public	DOLE V	DOLE V		yearly
DOLE V	Department of Labor and Employment Regional Office No. V	Major Programs and Projects according to the five Key Result Areas (KRAs)	The Department's Major Programs and Projects according to the five Key Result Areas (KRAs)	yes	pdf		Public	DOLE Central Office	DOLE Central Office		
DOLE V	Department of Labor and Employment Regional Office No. V	Program/Project Beneficiaries	Scope of beneficiaries of DOLE Programs/Projects	yes	pdf		Public	DOLE Central Office	DOLE Central Office		
DOLE V	Department of Labor and Employment Regional Office No. V	Status of Implementation of Programs/Projects	Status of Implementation of Programs/Projects of the region	yes	pdf		Public	DOLE V	DOLE V		Monthly/Quarterly
DOLE XI	Department of Labor and Employment Regional Office No. V	Annual Procurement Plan, contracts awarded and the name of contractors/suppliers/consultants	The Region's Annual Procurement Plan, contracts awarded and the name of contractors/suppliers/consultants	yes	pdf		Public	DOLE V	DOLE V - IMSD		yearly
DOLE V	Department of Labor and Employment Regional Office No. V	System of Ranking Delivery Units and Individuals	Yearly System of Ranking Delivery Units and Individuals	yes	pdf		Public	DOLE Central Office	DOLE Central Office		yearly



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DOLE V	Department of Labor and Employment Regional Office No. V	Quality Management System Certified by International Certifying Body	The Department's Quality Management System Certified by International Certifying Body	yes	pdf		Public	DOLE V	DOLE V		
DOLE V	Department of Labor and Employment Regional Office No. V	Freedom of Information Manual (FOI)	Freedom of Information Manual (FOI)	yes	pdf		Public	DOLE Central Office	DOLE Central Office		
DOLE V	Department of Labor and Employment Regional Office No. V	DOLE RO-V Additional Transparency Compliance	Composed of: Status of Cases, Net Worth of Officials, COA's annual Audit, and Regional Annual Report	yes	pdf		Public	DOLE V	DOLE V		yearly
DOLE V	Department of Labor and Employment Regional Office No. V	News Releases and Good News Releases	Contains stories and accomplishment of the Regional Office in news and feature form	yes	pdf		Public	DOLE V	DOLE V - IMSD		monthly

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