

Department of Labor and Employment Regional Office No. Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (P)	
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE
	SPES Orientation	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	March 9 & May 11, 2020	March 9 & 14 May 11, 2020	GoP	5,000.00	5,000.00
	GIP Orientation	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	July 2, 2020	July 9, 2020	GoP	5,000.00	5,000.00
	GIP Orientation	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	July 4, 2020	July 6, 2020	GoP	2,000.00	2,000.00
	Life Skills Training (Wave 2)	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	June 19, 2020	June 22, 2020	GoP	24,000.00	24,000.00
	Technical Training (Wave 2)	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	July 3 & September 3, 2020	July 5 & September 5, 2020	GoP	24,000.00	24,000.00
	Technical Training (Wave 2)	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	July to September 2020	July to September 2020	GoP	144,000.00	144,000.00
	Technical Training (Wave 2)	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	July to September 2020	July to September 2020	GoP	36,000.00	36,000.00
	Pre-Employment (Wave 2)	APFO	NP-53.9 - Small Value Procurement	July 6, 2020	N/A	July to September 2020	July to September 2020	GoP	120,000.00	120,000.00
	Pre-Employment (Wave 2)	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	July to September 2020	July to September 2020	GoP	60,000.00	60,000.00
	Albay PESO Federation Meeting	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	February 2020	February 2020	GoP	18,000.00	18,000.00
	Albay PESO Federation Meeting	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	February 2020	February 2020	GoP	2,000.00	2,000.00
	Albay PESO Federation MYPA	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	July 2020	July 2020	GoP	18,000.00	18,000.00
	Albay PESO Federation YEPA	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	December 2020	December 2020	GoP	18,000.00	18,000.00
	Advocacy Training on Japan Placement	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	March 2020	March 2020	GoP	10,000.00	10,000.00
	BCGN Meeting	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	February and July, 2020	February and July, 2019	GoP	36,000.00	36,000.00
	BCGN Meeting	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	February and July, 2019	February and July, 2020	GoP	4,000.00	4,000.00
	Trabaho, Negosyo, Kabuhayan (TNK) Labor Day Job Fair	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	May 1, 2020 / Legazpi City	May 1, 2020 / Legazpi City	GoP	10,000.00	10,000.00

hP)	CO	Remarks (brief description of Program/Activity/Project)
	-	Snacks for 50pax @ P100/head
	-	Snacks for 50pax @ P100/head
	-	Snacks for 40pax @ P50/head
	-	Lease of venue inclusive of meals for 120 pax @ P200/pax
	-	Lease of venue inclusive of meals for 120 pax @ P200/pax
	-	Lease of venue inclusive of meals for 120 pax @ P1200/pax
	-	Lease of venue inclusive of meals for 120 pax @ P1200/pax
	-	Lease of venue inclusive of meals and accom. for 15pax @ P1200/pax for 2 days
	-	Lease of venue inclusive of meals for 120 pax @ P1000/pax
	-	Lease of venue inclusive of meals for 120 pax @ P200/pax
	-	Lease of venue inclusive of meals for 40 pax @ P450/pax
	-	snacks for 20 pax @P100/pax
	-	Lease of venue inclusive of meals for 40 pax @ P450/pax
	-	Lease of venue inclusive of meals for 40 pax @ P450/pax
	-	meals for 100 pax @ P100/pax
	-	Lease of venue inclusive of meals for 80 pax @ P450/pax
	-	snacks for 40pax @ P100/head
	-	meals for 100 pax @ P100/pax

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (P	
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE
	Career Coaching	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	5,000.00	5,000.00
	Of Labor Laws and LGU's	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	105,000.00	105,000.00
	Barangay Bi-Safe	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	72,000.00	72,000.00
	Semestral Meeting - Health Care ITC	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	February and July, 2020	February and July, 2020	GoP	7,500.00	7,500.00
	- Semestral Meeting - Health Care ITC	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	February and July, 2019	February and July, 2019	GoP	4,000.00	4,000.00
	- Quarterly Meeting - Education ITC	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	January, April, July and October, 2020	January, April, July and October, 2020	GoP	11,250.00	11,250.00
	- Quarterly Meeting - Education ITC	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	January, April, July and October, 2020	January, April, July and October, 2020	GoP	8,000.00	8,000.00
	Batas Kasambahay Day Advocacy	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	18-Jan-20	18-Jan-20	GoP	5,000.00	5,000.00
	LHP Orientation	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	5,000.00	5,000.00
	Conduct of Provincial CLES	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	January, April, July and October, 2020	January, April, July and October, 2020	GoP	21,000.00	21,000.00
	Conduct of Provincial CLES	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	January, April, July and October, 2020	January, April, July and October, 2020	GoP	5,000.00	5,000.00
	LEGS Orientation	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	5,000.00	5,000.00
	Capability Building for Key Officers of Women Workers Organization	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	March 2020 (in line with Women's Month)	March 2020 (in line with Women's Month)	GoP	48,000.00	48,000.00
	Capability Building for Key Officers of Women Workers Organization	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	March 2020 (in line with Women's Month)	March 2020 (in line with Women's Month)	GoP	6,000.00	6,000.00
	Stakeholders Forum on DILEEP	APFO	NP-53.9 - Small Value Procurement	February 8, 2020	N/A	February 13, 2020	February 15, 2020	GoP	67,500.00	67,500.00
	Coordination Meeting with Partner Agencies and TAP	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	Monthly	GoP	17,500.00	17,500.00

hP)	Remarks (brief description of Program/Activity/Project)
CO	
-	meals for 50 pax @ P100/pax
-	Lease of venue inclusive of meals for 300 pax @ P350/pax
-	Lease of venue inclusive of meals for 720 pax @ P100/pax
-	Lease of venue inclusive of meals for 50 pax @ P150/pax
-	snacks for 40 pax @ P100/pax
-	Lease of venue inclusive of meals for 25 pax @ P450/pax
-	Lease of venue inclusive of snacks for 80 pax @ P100/pax
-	snacks for 50 pax @P100/pax
-	snacks for 50 pax @P100/pax
-	Lease of venue inclusive of meals for 60 pax @ P350/pax
-	snacks for 50 pax @P100/pax
-	snacks for 50 pax @P100/pax
-	Lease of venue inclusive of snacks for 120 pax @ P400/pax
-	snacks for 60 pax @P100/pax
-	Lease of venue inclusive of meals for 150 pax @ P450/pax
-	Lease of venue inclusive of snacks for 50 pax @ P350/pax

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award		Contract Signing	Total
	Re activation of Existing Family Welfare Committees	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	February, 2020	GoP	12,000.00	12,000.00
	Organization of New Family Welfare Committees	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	February, 2020	GoP	10,000.00	10,000.00
	Project Angel Tree	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	May 2020/ Camalig, Tiwi, & Daraga	GoP	14,000.00	14,000.00
	Project Angel Tree	APFO	NP-53.9 - Small Value Procurement	May 14, 2020	N/A	May 21, 2020	GoP	50,000.00	50,000.00
	Project Angel Tree	APFO	NP-53.9 - Small Value Procurement	May 4, 2020	N/A	May 14, 2020	GoP	6,000.00	6,000.00
	Provincial Anti Child Labor Committee Meeting	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	February, May, August, November, 2020	GoP	32,000.00	32,000.00
	Provincial Anti Child Labor Committee Meeting	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	February, May, August, November, 2020	GoP	8,000.00	8,000.00
	Albay PFO Monthly Meeting	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	Monthly	GoP	36,000.00	36,000.00
	Albay PFO MYPA	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	June 2020	GoP	9,000.00	9,000.00
	Albay PFO YEPA	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	December 2020	GoP	9,000.00	9,000.00
	BICOL OSSCO Quarterly Meeting	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	January, April, July and October, 2020	GoP	20,000.00	20,000.00
	BICOL OSSCO Quarterly Meeting	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	January, April, July and October, 2020	GoP	2,500.00	2,500.00
	BICOL OSSCO 2nd Anniversary	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	December 7, 2020	GoP	20,000.00	20,000.00
	Launching of OSSCO Manual	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	May 8, 2020	GoP	10,000.00	10,000.00
	BICOL OSSCO Year-End Appraisal and Planning	APFO	NP-53.9 - Small Value Procurement	N/A	N/A	December 17, 2020	GoP	20,000.00	20,000.00
	SPES Orientations (new and requesting PESOs)	MPFO	NP-53.9 - Small Value Procurement	N/A	N/A	February-March 2020	GoP	12,500.00	12,500.00

'hP)	Remarks	
	CO	(brief description of Program/Activity/Project)
-	-	Lease of venue inclusive of meals for 30 pax @ P400/pax
-	-	Lease of venue inclusive of meals for 25 pax @ P400/pax
-	-	Lease of venue inclusive of snacks for 140 pax @ P100/pax
-	-	Lease of venue inclusive of meals for 100 pax @ P500/pax
-	-	snacks for 60 pax @P100/pax
-	-	Lease of venue inclusive of meals for 80 pax @ P400/pax
-	-	Lease of venue inclusive of meals for 20 pax @ P400/pax
-	-	Lease of venue inclusive of snacks for 240 pax @ P150/pax
-	-	Lease of venue inclusive of meals for 20 pax @ P450/pax
-	-	Lease of venue inclusive of meals for 20 pax @ P450/pax
-	-	Lease of venue inclusive of meals for 50 pax @ P400/pax
-	-	Snacks for 25pax @ P100/pax
-	-	Lease of venue inclusive of meals for 50 pax @ P400/pax
-	-	snacks for 100pax @ P100/pax
-	-	Lease of venue inclusive of meals for 50 pax @ P400/pax
-	-	5 LGUs - 2500/LGU

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	PESO-DILEEP Quarterly Meeting	MPFO	NP-53.9 - Small Value Procurement	as scheduled	N/A	March, May, September, November 2020	GoP	61,400.00	61,400.00
	GIP Orientation	MPFO	NP-53.9 - Small Value Procurement	N/A	N/A	February, August, 2020	GoP	10,500.00	10,500.00
	GIP Coordination and Monitoring	MPFO	NP-53.9 - Small Value Procurement	N/A	N/A	July, November 2020	GoP	10,000.00	10,000.00
	PESO MYPA	MPFO	NP-53.9 - Small Value Procurement	N/A	N/A	June 2020	GoP	18,000.00	18,000.00
	PESO YEPA	MPFO	NP-53.9 - Small Value Procurement	N/A	N/A	December 2020	GoP	18,500.00	18,500.00
	CGA Training	MPFO	NP-53.9 - Small Value Procurement	N/A	N/A	July 2020	GoP	13,500.00	13,500.00
	CGAP Quarterly Meetings	MPFO	NP-53.9 - Small Value Procurement	as scheduled	N/A	March, May, Sept. & November 2020	GoP	24,000.00	24,000.00
	NSRP / PEIS - Training/Provincial Assessment	MPFO	NP-53.9 - Small Value Procurement	N/A	N/A	October 2020	GoP	17,500.00	17,500.00
	SENA / GLS Orientation/Coaching & Mentoring	MPFO	NP-53.9 - Small Value Procurement	N/A	N/A	January - March 2020	GoP	6,000.00	6,000.00
	ITC/VCGP Regular/Quarterly Meetings	MPFO	NP-53.9 - Small Value Procurement	as scheduled	N/A	March, June, Sept. & Nov. 2020	GoP	24,000.00	24,000.00
	ITC Trainings-strengthening with VCGP	MPFO	NP-53.9 - Small Value Procurement	N/A	N/A	May, August, 2020	GoP	30,000.00	30,000.00
	WODP Trainings	MPFO	NP-53.9 - Small Value Procurement	N/A	N/A	Sept-Oct. 2020	GoP	48,000.00	48,000.00
	LEES Activities - LHP	MPFO	NP-53.9 - Small Value Procurement	N/A	N/A	Jan.-Nov. 2020	GoP	30,000.00	30,000.00
	CLES	MPFO	NP-53.9 - Small Value Procurement	N/A	N/A	Jan.-Nov. 2020	GoP	40,000.00	40,000.00
	LEGS	MPFO	NP-53.9 - Small Value Procurement	N/A	N/A	March, July, Oct 2020	GoP	35,000.00	35,000.00
	Labor Laws Compliance Orientation	MPFO	NP-53.9 - Small Value Procurement	N/A	N/A	August, 2020	GoP	14,000.00	14,000.00
	FWP Meeting/Orientation	MPFO	NP-53.9 - Small Value Procurement	N/A	N/A	April-May 2020	GoP	5,000.00	5,000.00
	DILEEP Orientation	MPFO	NP-53.9 - Small Value Procurement	N/A	N/A	January-November 2020	GoP	60,000.00	60,000.00

LHP)	Remarks (brief description of Program/Activity/Project)	
CO		
-		4 meetings - 15,350/meeting
-		lunch for 70pax @ P150/head
-		meals for 10pax @ P500/pax x 2
-		Lease of venue inclusive of meals for 30 pax @ P600/pax
-		Lease of venue inclusive of meals for 30 pax @ P600/pax
-		Lease of venue inclusive of meals for 30 pax @ P450/pax
-		meals for 4 meetings - 6,000/meeting
-		Lease of venue inclusive of meals for 50 pax @ P350/pax
-		snacks for 60pax @ 100/head
-		4 meetings - 6000/meeting
-		2 training - 15,000/training
-		Lease of venue inclusive of food and accom. For 40pax @ 1200/pax
-		6 LHP - 5000/activity
-		8 LHP - 5000/activity
-		7 LHP - 5000/activity
-		Lease of venue with meals for 25pax @ P560/pax
-		snacks for 50 @ P100/pax
-		snacks for 1200 pax @ P50/pax

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	DILEEP Validation	MPFO	NP-53.9 - Small Value Procurement	N/A	N/A	January-November 2020	GoP	35,000.00	35,000.00	
	Project Angel Tree	MPFO	NP-53.9 - Small Value Procurement	October 19, 2020	N/A	October 24, 2020	GoP	60,000.00	60,000.00	
	CLP Quarterly Meetings	MPFO	NP-53.9 - Small Value Procurement	N/A	N/A	Feb. Apr., Aug. & Oct., 2020	GoP	30,000.00	30,000.00	
	Kasambahay Advocacy	MPFO	NP-53.9 - Small Value Procurement	N/A	N/A	January-February 2020	GoP	10,000.00	10,000.00	
	MPFO MYPA	MPFO	NP-53.9 - Small Value Procurement	N/A	N/A	June-July 2020	GoP	16,250.00	16,250.00	
	MPFO YEPA	MPFO	NP-53.9 - Small Value Procurement	N/A	N/A	December 2020	GoP	16,250.00	16,250.00	
	Staff Development Activity(QMS/IS/Coaching & Mentoring)	MPFO	NP-53.9 - Small Value Procurement	as scheduled	N/A	May, May-June, 2020	GoP	19,500.00	19,500.00	
	Monthly Staff Meeting	MPFO	NP-53.9 - Small Value Procurement	N/A	N/A	January to December 2020	GoP	15,000.00	15,000.00	
	Conduct Monthly Camarines Norte PESO Federation Meeting	CNPFPO	NP-53.9 - Small Value Procurement	as scheduled	N/A	monthly	GoP	134,400.00	134,400.00	
	SPES Orientation	CNPFPO	NP-53.9 - Small Value Procurement	N/A	N/A	March, April & May 2020/ LGUs & Private Establishments	GoP	45,000.00	45,000.00	
	GIP Orientation	CNPFPO	NP-53.9 - Small Value Procurement	N/A	N/A	February & July 2020/ Daet, CN	GoP	30,000.00	30,000.00	
	Conduct of Job Fairs	CNPFPO	NP-53.9 - Small Value Procurement	N/A	N/A	March, April, May, June, September, October & November 2020	GoP	40,000.00	40,000.00	
	Conduct of NSRP Provincial Assessment	CNPFPO	NP-53.9 - Small Value Procurement	N/A	N/A	July & November 2020/Daet, CN	GoP	20,000.00	20,000.00	
	Conduct of Quarterly Provincial TIPIC Meetings	CNPFPO	NP-53.9 - Small Value Procurement	as scheduled	N/A	March, June, September & November 2020	GoP	40,000.00	40,000.00	

'hP)	Remarks (brief description of Program/Activity/Project)
CO	
-	snacks for 700pax @ P50/pax
-	meals for 240pax @ P250/pax
-	Lease of venue for 25 pax @ P300/pax x 4 meetings
-	Lease of venue for 40 pax @ P250/pax
-	Lease of venue for 25 pax @ P650/pax
-	Lease of venue for 25 pax @ P650/pax
-	Lease of venue for 26 pax @ P750/pax
-	snacks for 25 pax @p50/pax x 12
-	12 meetings - 11,200/meeting
-	3 Orientations - 15,000/orientation
-	2 Orientations - 15,000/orientation
-	8 Job Fairs - 5,000/Job Fair
-	2 Assessments - 10,000/assessment
-	4 meeting - 10,000/meeting

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	Conduct of ITC Meetings (Mining, Fishing, Construction, Hotels & Restaurants & Retail Establishments)	CNPFO	NP-53.9 - Small Value Procurement	as scheduled	N/A	March, June, September & November 2020	March, June, September & November 2020	150,000.00	150,000.00	
	Orientation of DOLE Programs to Newly Registered Rural Workers Associations (RWAs)	CNPFO	NP-53.9 - Small Value Procurement	N/A	N/A	April 2020/ Daet, CN	April 2020/ Daet, CN	40,000.00	40,000.00	
	Conduct of Continuing Labor Education Seminars	CNPFO	NP-53.9 - Small Value Procurement	as scheduled	N/A	March - November, 2020	March - November, 2020	450,000.00	450,000.00	
	Conduct of In-Plant LHP Seminars	CNPFO	NP-53.9 - Small Value Procurement	N/A	N/A	March & October 2020/ Daet, CN	March & October 2020/ Daet, CN	40,000.00	40,000.00	
	Conduct of LEGS	CNPFO	NP-53.9 - Small Value Procurement	N/A	N/A	March & October 2020/ Daet, CN	March & October 2020/ Daet, CN	16,000.00	16,000.00	
	Orientation on Labor Laws to LGUs	CNPFO	NP-53.9 - Small Value Procurement	N/A	N/A	March & April 2020/ Daet, CN	March & April 2020/ Daet, CN	50,000.00	50,000.00	
	Conduct of Capability Building Training to Target Beneficiaries	CNPFO	NP-53.9 - Small Value Procurement	as scheduled	N/A	March & April 2020/Labo, CN	March & April 2020/Labo, CN	180,000.00	180,000.00	
	Monitoring of Livelihood Projects	CNPFO	NP-53.9 - Small Value Procurement	as scheduled	N/A	January, March, June, September & November 2020/ Daet, Cam. Norte	January, March, June, September & November 2020/ Daet, Cam. Norte	34,000.00	34,000.00	
	Conduct of DILEEP Orientation to Proponent LGUs and Beneficiaries	CNPFO	NP-53.9 - Small Value Procurement	as scheduled	N/A	February, March & April 2020/ Daet, CN	February, March & April 2020/ Daet, CN	90,000.00	90,000.00	

hP)	Remarks	
	CO	(brief description of Program/Activity/Project)
-	-	5 meeting / 30,000/meeting
-	-	Lease of venue for 100 pax @ P400/pax
-	-	15 seminars = 30,000/seminar
-	-	8 seminars - 5,000/seminar
-	-	8 LEGS - 2000/seminar
-	-	2 Orientations - 25,000/orientation
-	-	2 Trainings = 90,000/activity
-	-	17 monitoring activities - 2,000 / monitoring
-	-	3 seminars - 30,000/seminar

