

Republic of the Philippines
DEPARTMENT OF LABOR AND EMPLOYMENT
Bureau of Labor Relations

APPLICATION FOR REGISTRATION

PART I: INFORMATION ABOUT THE APPLICANT ORGANIZATION					Date Accomplished:	
<small>(To be completed by the applicant. Supply all required information. No representation, false statement or fraud in this application or in any supporting documents is ground for denial or cancellation of registration.)</small>						
Name of Applicant Organization				Address		
Name of President (Last) (First) (Middle)				Address		
Date Organized (Day) (Month) (Year)				Date of CBL Ratification (If ratification was done on successive dates, state dates of ratification)		
Fiscal Period <input type="checkbox"/> Calendar Year <input type="checkbox"/> Fiscal Year (Pls. specify)				Status of Finances <input type="checkbox"/> w/ Financial Report <input type="checkbox"/> w/o Financial Report		
List of Locals (If necessary, use additional sheet provided by the BLR or Regional Office)	Addresses	Industry Classification (Pls. refer to PSIC at the BLR/LRD)	No. of Members	Bargaining Status		
				With CBA (state duration)	Certified/Recognized Bargaining Agent as of	
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						
9.						
10.						
<p>The abovenamed locals/affiliates (including, if any, those named in Annex "A" of this application) are not locals/affiliates of other federations/national unions, or have ceased to be locals/affiliates thereof.</p> <p>I attest to the truth of the foregoing.</p> <p style="text-align: right;">_____ Authorized Representative/Position in the Union (Signature over printed name)</p> <p>Subscribed and sworn to before me at _____, Philippines, this _____ day of _____, 19____, by _____ with Community Tax Certificate No. _____ issued at _____ on _____</p>						
Doc. No. _____				NOTARY PUBLIC		
Page No. _____						
Book No. _____						
Series of _____						

PART II. PROCESSING OF REQUIREMENTS (To be accomplished by the processor at the BLR) Date Received: _____

- A. Checklist of documents, each of which must be certified under oath by the Secretary or Treasurer and attested to by the President. Documents not so certified and attested shall not be deemed as compliance.
- 1. Names of the federation/national union's officers and their addresses
 - 2. Minutes of the organizational meeting/s
 - 3. List of the members who participated in the organizational meeting/s
 - 4. Two (2) copies of the financial reports if the applicant organization has been in existence for one year or more
 - 4a. Financial report not required because applicant organization has been in existence for less than one year or has not collected any amount
 - 5. Four (4) copies of the constitution and by-laws to which must be attached the names and signatures of ratifying members
 - 6. Minutes of adoption or ratification of the constitution and by-laws and date/s when ratification was made
 - 7. The resolution of affiliation of at least ten (10) locals/chapters/affiliates, each of which must be a duly recognized or certified bargaining representative in the establishment where it seeks to operate
 - 8. Names and addresses of the companies where the locals/chapters or affiliates operate and the list of all the members in each company

- B. Payment of Registration Fee
- Registration Fee paid under O.R. No. _____ Date: _____
 - Registration Fee not paid

- C. Recommendation on the Application:
- Recommending Approval with Certificate of Registration attached
 - Recommending Denial due to failure to comply with documentary requirements (Pls. specify lacking documents)
 - 1. _____
 - 2. _____
 - 3. _____

By: _____
Processor
(Signature over printed name)
Date: _____

PART III. ACTION ON THE APPLICATION

- A. Approval/Denial
- Approved for Registration, with duly signed Certificate of Registration attached
 - Registration denied, with duly signed Notice of Denial

Respectfully endorsed to the Director

- For attestation of the Certificate of Registration
- For notation of Notice of Denial

Division Chief Date

Approved for release.

Director Date

Registration Certificate No.	Date Issued:	Date Released: