

REPUBLIC OF THE PHILIPPINES
DEPARTMENT OF LABOR AND EMPLOYMENT
BUREAU OF WORKING CONDITIONS
Manila

REPORT ON THE IMPLEMENTATION OF SCHEMES ADOPTED DURING PERIOD OF ECONOMIC DIFFICULTIES

1. Name of Establishment: _____ Address: _____ Tel No. _____

2. Nature of Business: _____ No. of Employees: Female: _____ Total: _____

3. Capitalization: _____

4. Scheme or schemes adopted	Date Started	Departments/Sections Affected	No. of employees affected
A. Reduction of workdays	[]	_____	_____
B. Rotation of workers	[]	_____	_____
C. Forced leave	[]	_____	_____
D. Compressed workweek	[]	_____	_____
E. Shortened meal period	[]	_____	_____
F. Other arrangements	[]	_____	_____

[* Attach a comparison of regular work schedule and new work schedule per scheme, except C.]

5. Implication of the scheme/s adopted on:

A. employees (Describe briefly)

B. Employer (Describe briefly)

6. Is there an agreement executed? Yes _____ [Attach copy/ies] No _____

7. Is there a waiver executed? Yes _____ [Attach copy/ies] No _____

Employees' Representative

Employer / Representative

Date Accomplish: _____