ANNUAL PROCUREMENT PLAN FOR 2018
For Common-Use Supplies and Equipment

INSTRUCTIONS IN FILLING OUT THE ANNUAL PROCUREMENT PLAN (APP) FORM:

1. Indicate the agency's **monthly** requirement per item in the APP form. The form will automatically compute for the Total Quarterly requirement, Total Amount per item and the Grand Total.
2. **APPs are considered incorrect if: a) form used is other than the prescribed format downloaded at ps- philgeps.gov.ph and; b) correct format is used but fields were deleted and/or inserted in Portion A of the APP. The agency will be informed through e-mail if the submission is incorrect.**
3. For Other Items not available from the Procurement Service but regularly purchased from other sources, agency must specify/indicate the item name under each category and unit price based on their last purchase of the item/s. These items will be evaluated by the Procurement Service and may be considered Common Supplies or Equipment (CSE). Items will be added to the electronic catalogue / virtual store as soon as it is procured and made available by the Procurement Service.
4. The accomplished **HARD COPY** of the APP-CSE shall be submitted in the following manner:
   a. DBM Central Office- for entities in the Central Office
   b. DBM Regional Office (RO)- for regional offices, operating units of DepEd, DOH, DPWH, CHED, TESDA and SUCs

   The accomplished **SOFT COPY** of the APP-CSE shall be submitted to the following email addressess:
   a. app.nga.ps@gmail.com- For central and regional offices of all national government agencies
   b. app.suc.ps@gmail.com- For main and other campuses of all state universities and colleges
   c. app.gocc.ps@gmail.com- For all central and regional offices of government owned and controlled corporations
   d. app.deped.ps@gmail.com- For primary and secondary schools
   e. app.lgu.ps@gmail.com - For Local government units
5. Consistent with Circular Letter No.2017-12 dated October 19, 2017, the APP for FY 2018 must be submitted on or before **November 30, 2017.**
6. Rename your APP file in the following format: APP2018- Name of Agency- Region (e.g. APP2018 -PS- Central Office).
7. For further assistance/clarification, agencies may call the Sales Division of the Procurement Service at telephone nos. (02)561-6094 or (02)689-7750 loc. 4021.

Department/Bureau/O Department Of Labor and Employment - Region V
Region: V - Legazpi
Address: Doña Aurora Street, Old Albay, Legazpi City

Agency Account Code: No Code

Contact Person: Antonette M. Legson
Position: Admin. Officer V/Supply Officer
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	Item & Specifications	Unit of Measure	Quantity Requirement																	Price Catalogue	TOTAL AMOUNT
			Jan	Feb	March	Q1	April	May	June	Q2	July	Aug	Sept	Q3	Oct	Nov	Dec	Q4	Total Quantity		
A. AVAILABLE AT PROCUREMENT SERVICE STORES																					
	COMMON ELECTRICAL SUPPLIES																				
1	BATTERY, dry cell, AA, 2 pieces per blister pack	pack			12	12			12	12			10	10			10	10	44	20.28	892.32
2	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack			12	12			12	12			10	10			10	10	44	19.20	844.80
3	BATTERY, dry cell, D, 1.5 volts, alkaline	pack			12	12			12	12			10	10			10	10	44	91.94	4,045.36
4	FLUORESCENT LAMP, 18 WATTS, linear tubular (T8)	tube				0				0				0				0	0	40.97	-
5	Ligth Bulb, LED, 7 watts 1 pc in individual box	piece			24	24			24	24			24	24			24	24	96	75.39	7,237.44
6	TAPE, ELECTRICAL, 18mm x 16M min	roll			15	15			15	15			15	15			15	15	60	18.93	1,135.80

	COMMON OFFICE SUPPLIES																					
1	ACETATE, thickness: 0.075mm min (gauge #3)	roll				0				0				0				0	0	766.73	-
2	AIR FRESHENER, aerosol, 280ml/150g min	can			24	24			24	24			24	24			24	24	96	88.69	8,514.24
3	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	bottle			90	90				0			90	90				0	180	49.73	8,951.40
4	CARBON FILM, PE, black, size 210mm x 297mm	box			6	6			6	6			6	6			6	6	24	205.48	4,931.52
5	CARBON FILM, PE, black, size 216mm x 330mm	box				0				0				0				0	0	210.91	
6	CARTOLINA, assorted colors	pack			50	50				0			50	50				0	100	67.06	6,706.00
7	CHALK, molded, white, dustless, length: 78mm min	box				0				0				0				0	0	26.89	-
8	CLEARBOOK, 20 transparent pockets, for A4 size	piece			15	15			15	15			15	15			15	15	60	38.19	2,291.40
9	CLEARBOOK, 20 transparent pockets, for LEGAL size	piece			15	15			15	15			15	15			15	15	60	38.00	2,280.00
10	CLIP, BACKFOLD, all metal, clamping: 19mm (-1mm)	box			24	24			24	24			24	24			24	24	96	38.00	3,648.00
11	CLIP, BACKFOLD, all metal, clamping: 25mm (-1mm)	box			36	36			36	36			36	36			36	36	144	18.00	2,592.00
12	CLIP, BACKFOLD, all metal, clamping: 32mm (-1mm)	box			36	36			36	36			36	36			36	36	144	19.88	2,862.72
13	CLIP, BACKFOLD, all metal, clamping: 50mm (-1mm)	box			36	36			36	36			36	36			36	36	144	41.10	5,918.40
14	CORRECTION TAPE, film base type, UL 6m min	piece			120	120			120	120			120	120			120	120	480	18.26	8,764.80
15	DATA FILE BOX, made of chipboard, with closed ends	box			100	100			150	150			100	100			150	150	500	72.57	36,285.00
16	DATA FOLDER, made of chipboard, taglia lock	piece			200	200			200	200			200	200			200	200	800	71.39	57,112.00
17	ENVELOPE, DOCUMENTARY, for A4 size document	box			400	400			400	400			400	400			400	400	1600	2.00	3,200.00
18	ENVELOPE, DOCUMENTARY, for legal size document	box			6	6			6	6			6	6			6	6	24	538.80	12,931.20
19	ENVELOPE, EXPANDING, KRAFTBOARD,for legal size doc	box			5	5			5	5			5	5			5	5	20	667.84	13,356.80
20	ENVELOPE, EXPANDING, PLASTIC, 0.50mm thickness min	piece			100	100				0			100	100				0	200	28.71	5,742.00
21	ENVELOPE, MAILING,white, 80gsm (-5%)	box			15	15			8	8			8	8			8	8	39	341.79	13,329.81
22	ENVELOPE, mailing, white, with window	box			10	10			6	6			6	6			6	6	28	427.23	11,962.44

23	ERASER, FELT, for blackboard/whiteboard	piece			8	8			6	6			6	6			6	6	26	11.55	300.30
24	ERASER, PLASTIC/RUBBER, for pencil draft/writing	piece			36	36			24	24			24	24			24	24	108	6.23	672.84
25	FASTENER, METAL, 70mm between prongs	box			45	45			36	36			24	24			24	24	129	59.37	7,658.73
26	FILE ORGANIZER, expanding, plastic, 12 pockets	piece			24	24			24	24			24	24			24	24	96	73.59	7,064.64
27	FILE TAB DIVIDER, bristol board, for A4	set			50	50			50	50			20	20			20	20	140	12.98	1,817.20
28	FILE TAB DIVIDER, bristol board, for legal	set			50	50			50	50			20	20			20	20	140	17.31	2,423.40
29	FOLDER, FANCY, for A4 size documents	bundle				0				0				0				0	0	258.50	-
30	FOLDER, FANCY, for legal size documents	bundle				0				0				0				0	0	302.85	-
31	FOLDER, L-TYPE, PLASTIC, for A4 size documents	pack			15	15				0	15			15				0	30	177.92	5,337.60
32	FOLDER, L-TYPE, PLASTIC, for legal size documents	pack			15	15				0	15			15				0	30	222.27	6,668.10
33	FOLDER, PRESSBOARD, size: 240mm x 370mm (-5mm)	box		3		3		3		3		3		3		3		3	12	776.59	9,319.08
34	FOLDER, TAGBOARD, for A4 size documents	pack		3		3		3		3		3		3		3		3	12	226.05	2,712.60
35	FOLDER, TAGBOARD, for legal size documents	pack		2		2		1		1				0		1		1	4	208.38	833.52
36	GLUE, all purpose, gross weight: 200 grams min	jar		42		42				0				0				0	42	49.73	2,088.66
37	INDEX TAB, self-adhesive, transparent	box		24		24			15	15			15	15				0	54	53.74	2,901.96
38	LOOSELEAF COVER, made of chipboard, for legal	bundle		8		8				0		8		8				0	16	676.00	10,816.00
39	MAGAZINE FILE BOX, LARGE size, made of chipboard	piece		6		6				0		6		6				0	12	43.26	519.12
40	MARKER, FLUORESCENT, 3 assorted colors per set	set		48		48			48	48		48		48			48	48	192	36.97	7,098.24
41	MARKER, whiteboard, black, felt tip, bullet type	piece		48		48			48	48		48		48			48	48	192	10.69	2,052.48
42	MARKER, whiteboard, blue, felt tip, bullet type	piece		48		48			48	48		48		48			48	48	192	10.69	2,052.48
43	MARKER, whiteboard, red, felt tip, bullet type	piece		12		12			12	12		12		12			12	12	48	10.69	513.12
44	MARKER, PERMANENT, bullet type, black	piece		48		48			48	48		48		48			48	48	192	10.04	1,927.68
45	MARKER, PERMANENT, bullet type, blue	piece		48		48			48	48		48		48			48	48	192	10.04	1,927.68

46	MARKER, PERMANENT, bullet type, red	piece		12		12			12	12		12		12			12	12	48	10.04	481.92
47	NOTEBOOK, STENOGRAPHER, spiral, 40 leaves	piece		100		100				0		100		100				0	200	12.52	2,504.00
48	NOTE PAD, stick on, 50mm x 76mm (2" x 3") min	pad		50		50				0		50		50				0	100	32.45	3,245.00
49	NOTE PAD, stick on, 76mm x 76mm (3" x 3") min	pad				0			50	50				0		50		50	100	44.32	4,432.00
[illegible]	NOTE PAD, stick on, 76mm x 127mm (3" x 5") min	pad		50		50				0		50		50				0	100	58.49	[illegible]
51	PAPER, PAD, ruled, size: 216mm x 330mm (± 2mm)	pad		36		36			24	24		36		36		24		24	120	18.99	2,278.80
52	PAPER CLIP, vinyl/plastic coat, length: 32mm min	box		50		50				0		50		50				0	100	6.91	691.00
53	PAPER CLIP, vinyl/plastic coat, length: 48mm min	box		60		60			50	50		60		60		50		50	220	14.04	3,088.80
54	PAPER, MULTICOPY, 80gsm, size: 210mm x 297mm	ream		100		100			75	75		75		75		75		75	325	137.66	44,739.50
55	PAPER, MULTICOPY, 80gsm, size: 216mm x 330mm	ream		75		75			50	50		50		50		50		50	225	160.94	36,211.50
56	PAPER, Multi-Purpose (COPY) A4, 70 gsm	ream		100		100			75	75		75		75		75		75	325	119.09	38,704.25
57	PAPER, Multi-Purpose (COPY) Legal, 70 gsm	ream		75		75			50	50		50		50		50		50	225	123.08	27,693.00
58	PAPER, PARCHMENT, size: 210 x 297mm, multi-purpose	ream				0				0				0				0	0	95.18	-
59	PAPER, THERMAL, 55gsm, size: 216mm±1mm x 30m-0.3m	roll		25		25			25	25		25		25		25		25	100	34.29	3,429.00
60	PENCIL, lead, w/ eraser, wood cased, hardness: HB	box		10		10		10		10		10		10		10		10	40	20.40	816.00
61	PHILIPPINE NATIONAL FLAG, 100% polyester	piece		6		6		6		6		6		6		6		6	24	319.07	7,657.68
62	RECORD BOOK, 300 PAGES, size: 214mm x 278mm min	book		50		50				0		25		25				0	75	62.73	4,704.75
63	RECORD BOOK, 500 PAGES, size: 214mm x 278mm min	book		50		50				0		25		25				0	75	97.34	7,300.50
64	RING BINDER, 80 rings, plastic, 32mm x 1.12m	bundle		12		12				0		12		12				0	24	267.14	6,411.36
65	RUBBER BAND, 70mm min lay flat length (#18)	box		10		10		10		10		10		10		10		10	40	97.04	3,881.60
66	RULER, plastic, 450mm (18"), width: 38mm min	piece		15		15				0		15		15				0	30	16.10	483.00
67	SIGN PEN, BLACK, liquid/gel ink, 0.5mm needle tip	piece		250		250		200		200		250		250		200		200	900	35.99	32,391.00
68	SIGN PEN, BLUE, liquid/gel ink, 0.5mm needle tip	piece		250		250		200		200		250		250		200		200	900	35.99	32,391.00

69	SIGN PEN, RED, liquid/gel ink, 0.5mm needle tip	piece		24		24				0		24		24				0	48	35.99	1,727.52
70	STAMP PAD INK, purple or violet	bottle		15		15		15		15		15		15		15		15	60	25.62	1,537.20
71	STAMP PAD, FELT, bed dimension: 60mm x 100mm min	piece		24		24				0		24		24				0	48	28.77	1,380.96
72	STAPLE WIRE, for heavy duty staplers, (23/13)	box		36		36		36		36		36		36		36		36	144	21.51	3,097.44
73	STAPLE WIRE, STANDARD, (26/6)	box		36		36		36		36		36		36		36		36	144	19.08	2,747.52
74	TAPE, MASKING, width: 24mm (±1mm)	roll		24		24		36		36		24		24		36		36	120	57.32	6,878.40
75	TAPE, MASKING, width: 48mm (±1mm)	roll		24		24		36		36		24		24		36		36	120	109.24	13,108.80
76	TAPE, PACKAGING, width: 48mm (±1mm)	roll		24		24		36		36		24		24		36		36	120	29.08	3,489.60
77	TAPE, TRANSPARENT, width: 24mm (±1mm)	roll		24		24		36		36		24		24		36		36	120	11.36	1,363.20
78	TAPE, TRANSPARENT, width: 48mm (±1mm)	roll		24		24		36		36		24		24		36		36	120	27.58	3,309.60
79	TOILET TISSUE PAPER 2-plys sheets, 150 pulls	pack				0				0				0				0	0	70.30	-
80	TWINE, plastic, one (1) kilo per roll	roll		24		24		24		24		24		24		24		24	96	51.92	4,984.32
81	WRAPPING PAPER, kraft, 65gsm (-5%)	pack				0				0				0				0	0	133.99	-
82	Airline Travel	ticket	4	4	4	12	4	4	4	12	4	4	4	12	4	4	4	12	48	0.00	-
	COMMON OFFICE DEVICES																				
1	CUTTER BLADE, for heavy duty cutter	tube		10		10		10		10		10		10		10		10	40	10.22	408.80
2	CUTTER KNIFE, for general purpose	piece		24		24		12		12		24		24		12		12	72	20.55	1,479.60
3	DATING AND STAMPING MACHINE, heavy duty	piece		5		5		5		5		5		5		5		5	20	497.52	9,950.40
4	PENCIL SHARPENER, manual, single cutter head	piece		8		8				0		8		8				0	16	194.69	3,115.04
5	PUNCHER, paper, heavy duty, with two hole guide	piece		15		15		15		15		15		15		15		15	60	123.42	7,405.20
6	SCISSORS, symmetrical, blade length: 65mm min	pair		24		24		24		24		24		24		24		24	96	14.28	1,370.88
7	STAPLER, STANDARD TYPE, load cap: 200 staples min	piece		10		10		10		10		10		10		10		10	40	85.45	3,418.00
8	STAPLER, BINDER TYPE, heavy duty, desktop	piece		8		8				0		5		5				0	13	913.95	11,881.35

9	STAPLE REMOVER, PLIER-TYPE	piece		24		24		24		24		24		24		24		24	96	18.91	1,815.36
10	TAPE DISPENSER, TABLE TOP, for 24mm width tape	piece		16		16				0		16		16				0	32	51.57	1,650.24
11	WASTEBASKET, non-rigid plastic	piece		50		50				0		25		25				0	75	25.96	1,947.00
	COMMON JANITORIAL SUPPLIES																				
1	BROOM, soft (tambo)	piece		10		10		8		8		10		10		8		8	36	91.94	3,309.84
2	BROOM, STICK (TING-TING), usable length: 760mm min	piece		10		10		8		8		10		10		8		8	36	24.88	895.68
3	CLEANER,TOILET BOWL AND URINAL, 900ml-1000ml cap	bottle		24		24		24		24		24		24		24		24	96	43.26	4,152.96
4	CLEANSER, SCOURING POWDER, 350g min./can	can		24		24		24		24		24		24		24		24	96	24.88	2,388.48
5	DETERGENT POWDER, all purpose, 1kg	pouch		24		24		24		24		24		24		24		24	96	38.93	3,737.28
6	DISINFECTANT SPRAY, aerosol type, 400-550 grams	can		24		24		16		16		24		24		16		16	80	125.20	10,016.00
7	DUST PAN, non-rigid plastic, w/ detachable handle	piece		10		10				0		10		10				0	20	28.12	562.40
8	FLOOR WAX, PASTE, RED	can				0				0				0				0	0	280.13	-
9	FURNITURE CLEANER, aerosol type, 300ml min per can	can		15		15		15		15		15		15		15		15	60	90.85	5,451.00
10	INSECTICIDE, aerosol type, net content: 600ml min	can		16		16		16		16		16		16		16		16	64	142.77	9,137.28
11	MOP BUCKET, heavy duty, hard plastic	piece		5		5				0		5		5				0	10	1,987.44	19,874.40
12	MOPHANDLE, heavy duty, aluminum, screw type	piece		10		10		10		10		10		10		10		10	40	148.18	5,927.20
13	MOPHEAD, made of rayon, weight: 400 grams min	piece		12		12		12		12		12		12		12		12	48	110.32	5,295.36
14	RAGS, all cotton, 32 pieces per kilogram min	bundle		15		15		15		15		15		15		15		15	60	51.68	3,100.80
15	SCOURING PAD, made of synthetic nylon, 140 x 220mm	pack		10		10		10		10		10		10		10		10	40	107.08	4,283.20
16	TRASHBAG, plastic, transparent	roll		15		15		15		15		15		15		15		15	60	145.48	8,728.80
17	DETERGENT BAR, 140 grams as packed	bar		18		18		18		18		18		18		18		18	72	7.57	545.04
	COMMON OFFICE EQUIPMENT																				
1	BINDING AND PUNCHING MACHINE, binding cap: 50mm	unit				0				0		1		1				0	1	10,816.00	10,816.00

2	CALCULATOR, compact, 12 digits	unit		10		10		8		8		10		10		8		8	36	140.61	5,061.96
3	CHAIR, monobloc, beige, with backrest, w/o armrest	piece		40		40				0		40		40				0	80	273.10	21,848.00
4	CHAIR,monobloc, white, with backrest, w/o armrest	piece				0				0				0				0	0	273.10	-
5	DIGITAL VOICE RECORDER, memory: 4GB (expandable)	unit			1	1				0		1		1				0	2	6,828.14	13,656.28
6	[illegible]	unit				0				0				0				0	0	26,391.04	-
7	ELECTRIC FAN, INDUSTRIAL, ground type, metal blade	unit		4		4				0	1	4		5				0	9	1,091.33	9,821.97
8	ELECTRIC FAN, ORBIT type, ceiling, metal blade	unit				0		4		4				0		4		4	8	1,372.55	10,980.40
9	ELECTRIC FAN, [illegible] type, plastic blade	unit				0		3		3				3		2		3	8	1,046.65	[illegible]
10	ELECTRIC FAN, WALL type, plastic blade	unit		3		3		3		3		3		3		3		3	12	782.00	9,384.00
11	FACSIMILE MACHINE, uses thermal paper	unit			2	2				0			2	2				0	4	3,642.83	14,571.32
12	FIRE EXTINGUISHER, DRY CHEMICAL, 4.5kgs	unit				0		6		6				0				0	6	1,123.78	6,742.68
13	FIRE EXTINGUISHER, PURE HCFC 123, 4.5kgs	unit				0		4		4				0				0	4	5,191.68	20,766.72
14	MULTIMEDIA PROJECTOR, 4000 min ANSI Lumens	unit				0				0				0				0	0	27,542.94	-
15	PAPER TRIMMER/CUTTING MACHINE, max paper size: B4	unit				0		3		3				0				0	3	8,411.60	25,234.80
16	PAPER SHREDDER, cutting width: 3mm-4mm	unit		1		1				0	2			2				0	3	5,927.17	17,781.51
17	PRINTER, IMPACT DOT MATRIX, 24 pins, 136 column	unit				0				0				0				0	0	19,457.98	-
18	PRINTER, IMPACT DOT MATRIX, 9 pins, 80 columns	unit		1		1				0				0				0	1	6,064.78	6,064.78
19	PRINTER, LASER, monochrome, network-ready	unit				0		3		3		3		3				0	6	744.14	4,464.84
20	TABLE, MONOBLOC, WHITE, 889 x 889mm (35" x 35")min	unit				0		5		5				0				0	5	1,379.04	6,895.20
21	TABLE, MONOBLOC, BEIGE, 889 x 889mm (35" x 35")min	unit				0		10		10				0				0	10	1,379.04	13,790.40
22	Desktop Computer, branded	unit				0				0				0				0	0	35,887.49	-
23	Laptop Computer, branded	unit				0				0				0				0	0	36,587.28	-
	COMMON COMPUTER SUPPLIES																				

1	CONTINUOUS FORM, 1 PLY, 280 x 241mm	box				0				0				0				0	0	709.53	-
2	CONTINUOUS FORM, 1 PLY, 280 x 378mm	box				0				0				0				0	0	1,070.78	-
3	CONTINUOUS FORM, 2 ply, 280mm x 241mm, carbonless	box				0				0				0				0	0	796.06	-
4	CONTINUOUS FORM, 2 ply, 280 x 378mm, carbonless	box				0				0				0				0	0	1,352.00	-
5	CONTINUOUS FORM, 3 PLY, 280 x 241mm, carbonless	box				0				0				0				0	0	620.67	-
6	CONTINUOUS FORM, 3 PLY, 280 x 378mm, carbonless	box				0				0				0				0	0	1,076.19	-
7	DVD REWRITABLE, speed: 4x min, 4.7GB capacity min	piece		75		75				0		75		75				0	150	22.66	3,399.00
8	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0	piece		8		8				0		8		8				0	16	3,152.86	50,445.76
9	FLASH DRIVE, 16 GB capacity	piece		36		36				0		36		36				0	72	261.75	18,846.00
10	MOUSE, optical, USB connection type	unit		25		25				0		25		25				0	50	140.39	7,019.50
	HANDBOOK ON PROCUREMENT																				
1	HANDBOOK (RA 9184), 7th Edition	piece		12		12				0				0				0	12	48.13	577.56
	CONSUMABLES																				
1	DRUM CART, BROTHER DR-3455	cart				0				0				0				0	0	7,138.56	-
2	INK CART, CANON CL-741, Col.	cart				0				0				0				0	0	1,041.58	-
3	INK CART, CANON CL-811, Colored	cart		6		6		6		6		6		6		6		6	24	1,070.78	25,698.72
4	INK CART, CANON PG-740, Black	cart				0				0				0				0	0	784.16	-
5	INK CART, CANON PG-810, Black	cart		4		4		4		4		4		4		4		4	16	811.20	12,979.20
6	INK CART, EPSON C13T664100 (T6641), Black	cart		18		18		18		18		18		18		18		18	72	264.99	19,079.28
7	INK CART, EPSON C13T664200 (T6642), Cyan	cart		15		15		15		15		15		15		15		15	60	264.99	15,899.40
8	INK CART, EPSON C13T664300 (T6643), Magenta	cart		15		15		15		15		15		15		15		15	60	264.99	15,899.40
9	INK CART, EPSON C13T664400 (T6644), Yellow	cart		15		15		15		15		15		15		15		15	60	264.99	15,899.40
10	INK CART, HP C2P04AA (HP62) Black	cart				0				0				0				0	0	0.00	-

11	INK CART, HP C2P06AA (HP62) Tri-color	cart				0				0				0				0	0	0.00	
12	INK CART, HP C9351AA, (HP21), Black	cart				0				0				0				0	0	676.00	
13	INK CART, HP C9352AA, (HP22), Tri-color	cart				0				0				0				0	0	782.00	
14	INK CART, HP C9363WA, (HP97), Tri-color	cart				0				0				0				0	0	1,552.10	
15	INK CART, HP C9397A (HP72) 69ml Photo Black	cart				0				0				0				0	0	0.00	
16	INK CART, HP C9398A (HP72) 69ml Cyan	cart				0				0				0				0	0	0.00	
17	INK CART, HP C9399A (HP72) 69ml Magenta	cart				0				0				0				0	0	0.00	
18	INK CART, HP C9400A (HP72) 69ml Yellow	cart				0				0				0				0	0	0.00	
19	INK CART, HP C9401A (HP72) 69ml Gray	cart				0				0				0				0	0	0.00	
20	INK CART, HP C9403A (HP72) 130ml Matte Black	cart				0				0				0				0	0	0.00	
21	INK CART, HP CC640WA, (HP60), Black	cart				0				0				0				0	0	665.18	
22	INK CART, HP CC643WA, (HP60), Tri-color	cart				0				0				0				0	0	784.16	
23	INK CART, HP CD887AA, (HP703), Black	cart				0				0				0				0	0	373.15	
24	INK CART, HP CD888AA, (HP703), Tri-color	cart				0				0				0				0	0	373.15	
25	INK CART, HP CD972AA, (HP 920XL), Cyan	cart				0				0				0				0	0	654.37	
26	INK CART, HP CD973AA, (HP 920XL), Magenta	cart				0				0				0				0	0	654.37	
27	INK CART, HP CD974AA, (HP 920XL), Yellow	cart				0				0				0				0	0	654.37	
28	INK CART, HP CD975AA, (HP 920XL), Black	cart				0				0				0				0	0	1,292.51	
29	INK CART, HP CH561WA, (HP61), Black	cart				0				0				0				0	0	670.59	
30	INK CART, HP CH562WA, (HP61), Tricolor	cart				0				0				0				0	0	859.87	
31	INK CART, HP CH565A (HP82) Black	cart				0				0				0				0	0	0.00	
32	INK CART, HP CH566A (HP82) Cyan	cart				0				0				0				0	0	0.00	
33	INK CART, HP CH567A (HP82) Magenta	cart				0				0				0				0	0	0.00	

34	INK CART, HP CH568A (HP82) Yellow	cart				0				0				0				0	0	0.00	-
35	INK CART, HP CN045AA, (HP950XL), Black	cart				0				0				0				0	0	1,616.99	-
36	INK CART, HP CN046AA, (HP951XL), Cyan	cart				0				0				0				0	0	1,222.21	-
37	INK CART, HP CN047AA, (HP951XL), Magenta	cart				0				0				0				0	0	1,227.62	-
38	INK CART, HP CN048AA, (HP951XL). Yellow	cart				0				0				0				0	0	1,227.62	-
39	INK CART, HP CN692AA, (HP704), Black	cart				0				0				0				0	0	373.15	-
40	INK CART, HP CN693AA, (HP704), Tri-color	cart				0				0				0				0	0	373.15	-
41	INK CART, HP CZ107AA, (HP678), Black	cart		6		6		6		6		6		6		6		6	24	379.64	9,111.36
42	INK CART, HP CZ108AA, (HP678), Tricolor	cart		5		5		5		5		5		5		5		5	20	379.64	7,592.80
43	INK CART, HP CZ121A (HP685A), Black	cart				0				0				0				0	0	380.72	-
44	INK CART, HP CZ122A (HP685A), Cyan	cart				0				0				0				0	0	259.58	-
45	INK CART, HP CZ123A (HP685A), Magenta	cart				0				0				0				0	0	259.58	-
46	INK CART, HP CZ124A (HP685A), Yellow	cart				0				0				0				0	0	259.58	-
47	INK CART, HP F6V26AA (HP680) Tri-color	cart				0				0				0				0	0	0.00	-
48	INK CART, HP F6V27AA (HP680) Black	cart				0				0				0				0	0	0.00	-
49	INK CART, HP L0S51AA (HP955) Cyan Original	cart				0				0				0				0	0	0.00	-
50	INK CART, HP L0S54AA (HP955) Magenta Original	cart				0				0				0				0	0	0.00	-
51	INK CART, HP L0S57AA (HP955) Yellow Original	cart				0				0				0				0	0	0.00	-
52	INK CART, HP L0S60AA (HP955) Black Original	cart				0				0				0				0	0	0.00	-
53	INK CART, HP L0S63AA (HP955XL) Cyan Original	cart				0				0				0				0	0	0.00	-
54	INK CART, HP L0S66AA (HP955XL) Magenta Original	cart				0				0				0				0	0	0.00	-
55	INK CART, HP L0S69AA (HP955XL) Yellow Original	cart				0				0				0				0	0	0.00	-
56	INK CART, HP L0S72AA (HP955XL) Black Original	cart				0				0				0				0	0	0.00	-

57	INK CART, HP T6L89AA (HP905) Cyan Original	cart				0				0				0				0	0	0.00	-
58	INK CART, HP T6L93AA (HP905) Magenta Original	cart				0				0				0				0	0	0.00	-
59	INK CART, HP T6L97AA (HP905) Yellow Original	cart				0				0				0				0	0	0.00	-
60	INK CART, HP T6M01AA (HP905) Black Original	cart				0				0				0				0	0	0.00	-
61	INK CART, HP T6M05AA (HP905XL) Cyan Original	cart				0				0				0				0	0	0.00	-
62	INK CART, HP T6M09AA (HP905XL) Magenta Original	cart				0				0				0				0	0	0.00	-
63	INK CART, HP T6M13AA (HP905XL) Yellow Original	cart				0				0				0				0	0	0.00	-
64	INK CART, HP T6M17AA (HP905XL) Black Original	cart				0				0				0				0	0	0.00	-
65	RIBBON CART, EPSON C13S015516 (#8750), Black	cart				0				0				0				0	0	79.82	-
66	RIBBON CART, EPSON C13S015531 (S015086), Black	cart				0				0				0				0	0	753.88	-
67	RIBBON CART, EPSON C13S015632, Black, forLX-310	cart				0				0				0				0	0	78.96	-
68	TONER CART, BROTHER TN-2025, Black	cart				0				0				0				0	0	2,658.57	-
69	TONER CART, BROTHER TN-2130, Black	cart				0				0				0				0	0	1,892.80	-
70	TONER CART, BROTHER TN-2150, Black	cart				0				0				0				0	0	2,720.22	-
71	TONER CART, BROTHER TN-3320, Black	cart				0				0				0				0	0	3,059.63	-
72	TONER CART, BROTHER TN-3350, Black, for HL5450DN (CU Printer)	cart				0				0				0				0	0	4,460.08	-
73	TONER CART, HP CB435A, Black	cart				0				0				0				0	0	2,914.91	-
74	TONER CART, HP CB540A, Black	cart				0				0				0				0	0	3,444.90	-
75	TONER CART, HP CE255A, Black	cart				0				0				0				0	0	7,024.99	-
76	TONER CART, HP CE278A, Black	cart				0				0				0				0	0	3,239.39	-
77	TONER CART, HP CE285A (HP85A), Black	cart		6		6		6		6		6		6		6		6	24	3,009.01	72,216.24
78	TONER CART, HP CE310A, Black	cart				0				0				0				0	0	2,482.27	-
79	TONER CART, HP CE311A, Cyan	cart				0				0				0				0	0	2,590.43	-

80	TONER CART, HP CE312A, Yellow	cart				0				0				0				0	0	2,590.43	-
81	TONER CART, HP CE313A, Magenta	cart				0				0				0				0	0	2,590.43	-
82	TONER CART, HP CE320A, Black	cart				0				0				0				0	0	2,968.99	-
83	TONER CART, HP CE321A, Cyan	cart				0				0				0				0	0	3,131.23	-
84	TONER CART, HP CE322A, Yellow	cart				0				0				0				0	0	3,131.23	-
85	TONER CART, HP CE323A, Magenta	cart				0				0				0				0	0	3,131.23	-
86	TONER CART, HP CE390A, Black	cart				0				0				0				0	0	7,998.43	-
87	TONER CART, HP CE400A, Black	cart				0				0				0				0	0	7,024.99	-
88	TONER CART, HP CE401A, Cyan	cart				0				0				0				0	0	10,377.95	-
89	TONER CART, HP CE402A, Yellow	cart				0				0				0				0	0	10,377.95	-
90	TONER CART, HP CE403A, Magenta	cart				0				0				0				0	0	10,377.95	-
91	TONER CART, HP CE410A, (HP305), Black	cart				0				0				0				0	0	3,942.43	-
92	TONER CART, HP CE411A, (HP305), Cyan	cart				0				0				0				0	0	5,618.91	-
93	TONER CART, HP CE412A, (HP305), Yellow	cart				0				0				0				0	0	5,618.91	-
94	TONER CART, HP CE413A, (HP305), Magenta	cart				0				0				0				0	0	5,618.91	-
95	TONER CART, HP CE505A, Black	cart				0				0				0				0	0	4,158.75	-
96	TONER CART, HP CE505X, Black, high cap	cart				0				0				0				0	0	7,349.47	-
97	TONER CART, HP CF217A (HP17A) Black LaserJet	cart				0				0				0				0	0	0.00	-
98	TONER CART, HP CF226A (HP26A) Black LaserJet	cart				0				0				0				0	0	0.00	-
99	TONER CART, HP CF226XC (HP26XC) Black LaserJet	cart				0				0				0				0	0	0.00	-
100	TONER CART, HP CF280A, LaserJet Pro M401/M425 2.7K Black	cart				0				0				0				0	0	0.00	-
101	TONER CART, HP CF280XC	cart				0				0				0				0	0	7,241.31	-
102	TONER CART, HP CF281A (HP81A) Black LaserJet	cart				0				0				0				0	0	0.00	-