

August 31, 2018

**NOTICE OF FILING OF APPLICATION FOR ALIEN EMPLOYMENT PERMIT (AEP)**

Notice is hereby given that the following employers have filed with this Regional Office application/s for AEP/s:

| No. | Name and Address of Employer  | Name and Nationality of the Foreign National | Position and Brief Description of Duties & Functions  | Qualifications                                 | Monthly Salary Range and Other Benefits, if there are any |
|-----|---|--|---|--|---|
|     | <b>HONG ENTERPRISES 5</b><br><b>Yashano Mall</b><br><b>Benny Imperial St.,</b><br><b>Bitano, Legazpi City</b> | <b>TIANBAO WU</b><br><br><b>Chinese</b>      | <p align="center"><b>Purchasing Supervisor</b></p> <ul style="list-style-type: none"> <li>• Maintain records of goods ordered and received;</li> <li>• Look for suppliers and interview them to determine product availability and terms of sales;</li> <li>• Prepare and process requisitions and purchase orders of items sold in the establishment;</li> <li>• Review purchase orders, claims and contracts to conform to company policy;</li> <li>• Update management of latest trends in the market and give advice of new items to be purchased;</li> <li>• Personally handle purchase of China and other foreign products; and</li> <li>• Perform such other functions as may be assigned</li> </ul> | <p align="center"><b>High School level</b></p> | <p align="center"><b>P35,000.00</b></p>                   |
|     | <b>HONG ENTERPRISES 5</b><br><b>Yashano Mall</b><br><b>Benny Imperial St.,</b><br><b>Bitano, Legazpi City</b> | <b>YIDA WANG</b><br><br><b>Chinese</b>       | <p align="center"><b>Sales Supervisor</b></p> <ul style="list-style-type: none"> <li>• Manage everyday operating process and sales of the company;</li> <li>• Prepare regular reports, perform audit on various operations and evaluate processes and submit to the manager;</li> <li>• Propose marketing strategies and business plans to increase clientele;</li> <li>• Handle wholesale/retail orders or purchases of Chinese-speaking customers; and</li> <li>• Perform such other functions as may be assigned</li> </ul>  | <p align="center"><b>High School level</b></p> | <p align="center"><b>P35,000.00</b></p>                   |

Any person in the Philippines who is competent, able, and willing to perform the services for which the foreign national is desired may file an objection at the DOLE Regional Office with 30 days after this publication.

Please inform the DOLE Regional Office if you have any information on criminal offense committed by the foreign nationals.

  
**ATTY. ALVIN M. VILLAMOR**  
 Regional Director